



**HOLLYWELL  
PRIMARY SCHOOL**

**Hollywell Primary School**  
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**Head Teacher:** Mrs Elizabeth Ellis



1<sup>st</sup> September 2025

Dear Parents and Carers

I hope this letter finds you well and that you had a restful and enjoyable summer break. Welcome back to a new school year! I am excited to have your child back in our class and look forward to an engaging and productive academic year ahead.

**School reopens to pupils on Wednesday 3rd September following our two INSET days.** This week we will welcome 30 new children into our school. Starting school is a special time and we are thrilled to have 30 new additions to the Hollywell family.

Just a few reminders and updates before the start of term.

**Start and end of the day.**

Our morning opening routine works well, with children in Y1-6 coming in at 8.40am and gates closing at 8.50am. Children need to be in class for the register at 8.50am, please ensure they are not late as learning starts promptly. In fact, activities such as handwriting, and grammar will start from 8.40am in all classes. Tiger cubs can enter their class from 8.45am – 8.55am. If they have an older sibling in school, please drop these off first.

At the end of the day, we are still operating staggered finish times:

YR 3.15pm

Y1/2 3.20pm

Y3/4 3.25pm

Y5/6 3.25pm

Year 6 children with signed parental permission may walk home from school unaccompanied.

Both gates will be open at the beginning and end of the school day. The main playground gate opens at 8.30am, however the playground is unsupervised at this time and children must be accompanied by an adult.

**Please do not allow your children to play on the playground equipment at the beginning and end of the day.**

**Uniform including PE uniform.**

All children must be in correct school uniform including the requirement for school shoes to be worn, **not** black trainers. If children come in trainers, staff will remind them of our uniform policy and parents will be asked to provide school shoes. Skirts, trousers, and shorts should be dark grey, not black. More information for uniform can be found on the school website.

All children require PE kit in school every day. **Rucksacks are not allowed in school** apart from if needed for swimming or GROWTH.

We have a policy of no jewellery or nail varnish. Only small stud earrings are allowed for school. Children must be able to remove these for PE.

Please remember we have a second-hand uniform shop in school if you need anything.

Please do not allow children to play on the equipment at the start and end of the day.

### **Staffing**

Year R	Tiger Cubs	Mrs Brown & Mrs Sharpe Miss Hadley
Year 1	Bobcats	Mrs Photiou
Year 2	Wildcats	Mr Owen Mrs Sankey, Mr Marsden, Mrs Till, Mrs Lamb & Miss Iremonger
Year 3	Ocelots	Mrs Stone Mrs Turner Paxton, Mrs Lamb, Mrs Till
Year 4	Lynx	Mrs Sibley
Year 5	Jaguars	Mr Chadburn
Year 6	Tigers	Mrs Harlin Mrs Collins
SENCO		Mrs Sibley

### **Staffing Update**

We are also delighted to share some exciting news – Mrs Stone, our Year 3 teacher, is expecting a baby. I am sure you will join me and the whole school community in congratulating her on this wonderful news. Once we have further information about her maternity leave and arrangements for her replacement, we will update you.

### **Mobile Phones**

As some of our Year 6 children walk to school unaccompanied, we do find that some Year 6 children bring a mobile phone to school with them. These must not be used on the school premises and have to be handed into the class teacher at the beginning of the day and cannot be collected until the end of the day. School accepts no responsibility for these devices if they are lost, stolen or damaged.

### **Key Dates**

We know family life is often very busy so we would like to give you some advance notice of some key dates for the term ahead. Wherever possible we will try not to change these, but as with everything sometimes changes are unavoidable.

1 <sup>st</sup> Sept	INSET Day
2 <sup>nd</sup> Sept	INSET day
8 <sup>th</sup> Sept	Y1 meet the teacher & curriculum meeting 2.50-3.15pm
9 <sup>th</sup> Sept	Y2 meet the teacher & curriculum meeting 2.50-3.15pm
10 <sup>th</sup> Sept	Y3 meet the teacher & curriculum meeting 2.50-3.15pm
11 <sup>th</sup> Sept	Y4 meet the teacher & curriculum meeting 2.50-3.15pm
12 <sup>th</sup> Sept	Individual school photos
12 <sup>th</sup> Sept	KS2 GROWTH starts (block 1 x7 wks)
15 <sup>th</sup> & 16 <sup>th</sup> Sept	Y6 Bikeability
15 <sup>th</sup> Sept	Y5 meet the teacher & curriculum meeting 2.50-3.15pm
16 <sup>th</sup> Sept	Y6 meet the teacher & curriculum meeting 2.50-3.15pm
17 <sup>th</sup> Sept	YR meet the teacher & curriculum meeting 2.30-3.10pm
10 <sup>th</sup> Oct	INSET DAY
14 <sup>th</sup> Oct	Parents Evening 3.30 – 6pm
15 <sup>th</sup> Oct	Parents Evening 3.30 – 6pm
20-31 <sup>st</sup> Oct	Half Term
3 <sup>rd</sup> Nov	INSET Day
14 <sup>th</sup> Nov	Children in Need Last KS2 GROWTH (block 1)
5 <sup>th</sup> Dec	Xmas Fair 2-4pm
9 <sup>th</sup> Dec	Y1 & Y2 Xmas performance 9.30am & 4pm
11 <sup>th</sup> Dec	YR Nativity 9.30am
12 <sup>th</sup> Dec	Xmas jumper & Xmas dinner day
15 <sup>th</sup> Dec	Whole school Panto trip
17 <sup>th</sup> Dec	EYFS & KS1 Xmas parties
18 <sup>th</sup> Dec	KS2 Xmas parties
19 <sup>th</sup> Dec	Toy day & carols on the terrace 1.45pm
22-2 <sup>nd</sup> Jan	Xmas Holidays
5 <sup>th</sup> Jan	Return to school
23 <sup>rd</sup> Jan	KS2 GROWTH starts (block 2 x7 wks)
10 <sup>th</sup> Feb	Parents evening 3.30-6pm
11 <sup>th</sup> Feb	Parents evening 3.30-6pm
15 <sup>th</sup> – 20 <sup>th</sup> Feb	Half Term
5 <sup>th</sup> March	World Book Day
13 <sup>th</sup> March	Last KS2 GROWTH (block 2)
20 <sup>th</sup> March	Community fundraiser & coffee morning
25 <sup>th</sup> March	Y3 & Y4 Performance 9.30am & 4pm
30- 10 <sup>th</sup> Apr	Easter Holidays
13 <sup>th</sup> April	Return to school
17 <sup>th</sup> April	KS1 GROWTH (block 1 X6wks)
4 <sup>th</sup> May	May Bank Holiday
11-14 <sup>th</sup> May	Y6 SATS
19-22 <sup>nd</sup> May	Y6 Residential (Walesby Forest)
22 <sup>nd</sup> May	Last KS1 GROWTH (block 1)
25-29 <sup>th</sup> May	Half Term
1 <sup>st</sup> June	Return to school
1-10 <sup>th</sup> June	MTC check window
5 <sup>th</sup> June	KS1 GROWTH starts (block 2 x6wks)
7-12 <sup>th</sup> June	Phonics screening
22-24 <sup>th</sup> June	Y5 Residential (provisional) - Beaumanor
25 – 26 <sup>th</sup> June	Y4 Residential – The Mill
3 <sup>rd</sup> July	Sports Day 1.15pm
8 <sup>th</sup> July	Y5 & Y6 Production 9.30am & 5pm

9-10 <sup>th</sup> July	Y6 Transition days TKS
10 <sup>th</sup> July	Whole school transition day
15 <sup>th</sup> July	Open afternoon 2-4pm
23 <sup>rd</sup> July	Disco
24 <sup>th</sup> July	Leavers assembly 9.30am
24 <sup>th</sup> July	Children finish for the summer
27 <sup>th</sup> July	INSET Day
27- 31 <sup>st</sup> Aug	Summer Holidays

Communication is key, so please feel free to get in touch with me if you have any questions, concerns, or updates regarding your child. Whether it's through a quick chat at drop-off or a class dojo message, I value our partnership in supporting your child's education.

I also encourage you to promote a love for reading at home by setting aside dedicated time for reading each day. Reading not only improves literacy skills but also fosters imagination and creativity in children. You can support this by visiting the local library or setting up a cosy reading corner at home.

Additionally, please ensure that your child has all the necessary equipment and uniform for school each day. This includes a water bottle, a book bag, and a well-fitted school uniform and PE kit. Being prepared sets a positive tone for the day and helps your child stay organised and focused in class.

Lastly, I would like to invite you to our upcoming curriculum meetings. Your involvement in your child's education is invaluable, and these meetings provide an opportunity for us to work together towards your child's success.

Thank you for your continued support, and I look forward to a fantastic year of learning and growth with your child.

Kind regards

*Elizabeth Ellis*